

AATC Executive Council Meeting Agenda
Saturday, October 12, 2014
Hilton Tampa Airport Westshore; Room 112
1:30-3:30pm
Working lunch – so come hungry!

Welcome: Chara Bohan

Introductions of all EC Members: Joe Flynn, Rubén Garza, Shelley Harris, Michelle Tenam-Zemach, Donna Breault

New Executive Council Meeting Members

- Brad Conrad, Kate Kauper, John Pecore & Amy Williamson (filling the remainder of the term of William White)
- William White, President-Elect
- Dana Haraway, Program Chair, & Drew Kemp, Assistant Program Chair, Portland

Note: Rubén Garza will continue to serve as Parliamentarian.

Approval of October 9, 2014 Executive Council Minutes

Executive Secretary Report: Lynne Bailey

Program Chair Report: John Pecore with Dana Haraway – How did conference run?

Past President Report: Barbara Slater Stern

New Assignments of Executive Council/Committee Responsibilities:

- AATC Governance Nominating Committee: William White
- Book Fair: Michelle Tenem Zemach/Matt Spurlin (ad hoc committee)
- Community Outreach: Board Liaison? {Amy Masko, Kevin Cloninger, Rich Biffle, Pamela Thompson} **see below**
- *Curriculum and Teaching Dialogue*: David Flinders & Christy Moroye
- Francis Hunkins Article Award: Christie Moroye
- Graduate Student Outreach: Rubén Garza, Sarah Ramsey
- Historian's Report: Vicki Dea Ross, Elaine Chan, Candace Schein
- John Laska Dissertation Awards Committee: William White
- Membership: Shelley Harris, Joe Flynn
- Newsletter: Brad Conrad, or perhaps....
- O.L. Davis, Jr. Book Award: Amy Williamson, Board Liaison; Chair Megan Kennedy
Megan Kennedy asked for suggestions for communication within the awards committee process.
- Website: Lynne Bailey (**John Pecore assumed this role**)
- Writer's Workshop: Chara Bohan
- Ad Hoc Finance Committee: Kate Kauper, John Pecore, Brad Conrad {David Callejo-Perez, Peggy Moch} – report to Bill White & Chara Bohan
The group voted to form an ad hoc committee to study AATC finances and how the money is spent: conference budgets, reduced costs for graduate students.
- Program Committee: John Pecore {Dana Haraway, Drew Kemp}

Old Business: carryover from Oct. 9th meeting

New Business:

Spring Meeting – Portland, ME avg. temp in March is 34 degrees. Other options:

1. May meeting in Portland (after Spring semester). Avg temp 54 degrees.
2. Late March meeting in Atlanta, Friday with Skype/google hangout option
3. April 10 meeting in Atlanta, Friday, April 10th Braves v. Mets home opener with Skype/google hangout option for those who don't recognize that baseball is America's favorite past time.

Portland spring meeting – the EC discussed options and voted to hold the spring meeting in Portland, ME in May

Other concerns:

1. **Conference outcomes** – Lynne requested compensation from the hotel for inconvenience of room assignments/cross booking with AAA; hotel refunded 485.96 on conference bill; John says our final attendance was 122 people.
John and Lynne reminded the group that flexibility is key when working with hotels. Even with extensive and thorough coordination, the unexpected will occur – hard to control for everything in advance
2. **CTD – user data, online issues**
Journal: institutional memberships for journal? Christy asked for journals and other format ideas be sent to her for consideration during a spring meeting; a meeting with George from IAP will be sought to determine future contract for the journal; Ruben asked for clarification on review process
3. **Technology & AATC – moving towards conference program app, towards smoother interface for online registration**
John Pecore, and Michelle TZ will explore finding a more sophisticated web master; John will assume updates for the website that can be readily incorporated; Lynne will deliver all web materials that have been archived to John; John Rhea submitted a proposal for more in depth work on the website (Spring voting)
4. **Conference organization**
Discussion of future conference sites: how should we gather information to narrow down our regional choices? The post conference survey can help gather information on preference. John Pecore will form a committee to explore regions and locations for future conferences: John, Megan, Bill, Drew, Shelley, Dana.
A discussion for how to manage the work load of the program chair. A co-chair is suggested by Barbara Stern.
What can we do about the Saturday exodus at the end of the conference?
Initial survey taken at conference showed that respondents preferred 28 different cities: Atlanta, Austin, Dallas, San Antonio, Denver ...Several members of the EC preferred to seek out routine locations, Bill White suggested two central regions and a third open to suggestion; Chara suggested committing to three regions; John suggested we do a more scientific review/study of the data for different regions to determine what the whole membership would consider given more cost data to consider; Shelley volunteered to research the Texas region (sort of ☺); Discussion ensued to determine how we might seek membership preferences – regionally? Specific cities? Another survey?
5. **Archive Tab on Website for Professor Syllabi**
6. **Community Outreach – Liaison & Session in Portland**
Amy requested an EC liaison to continue the outreach work. Amy says they are thinking up a new name for the Outreach Committee. Lots of ideas to consider. Joe and Brad will consider taking on that role and coordinating events and reporting in Portland; the books collected for the book drive were donated to St. Joseph's Children's Hospital in Tampa, FL

Meeting Adjourned